

**City of Port Orford
City Council Meeting
In the Gable Chambers / Virtual participants
Thursday, September 15, 2022 at 5:30 P.M.**

Mayor and Council	Present	City Staff	Present
<i>Pat Cox, Mayor</i>	X	<i>CA Ginsburg</i>	X
<i>Tim Pogwizd, President</i>	X	<i>Shala Kudlac, City Attorney</i>	X
<i>Gary Burns</i>	X	<i>John Isadore, Public Works</i>	X
<i>Lorrin Kessler</i>	X	<i>Chief Hobart</i>	X
<i>James Garratt</i>	X	<i>Ann Vileisis</i>	X
<i>Greg Tidey</i>	X		

The minutes were prepared to the best of our ability considering the challenging quality of the audio for those attending in the Gable Chambers. Audio was not available for the beginning 3:34 minutes of the meeting.

Others Present: Monica Ward of Curry County Emergency Management, Penny Suess/Dana Gurnee, Jenn Head, Teresa Kolibaba, Mr. Clay.

1. Call to Order

Mayor Cox called to order this Meeting of the Common Council on Thursday, September 15, 2022, at 5:30 p.m.

2. Additions to the Agenda: None.

3. Appointment of Ann Vileisis to City Council:

Councilor Pogwizd moved to approve the appointment of Ann Vileisis to the vacant seat on the Port Orford City Council until December 31, 2022 with Councilor Kessler as second.

Motion carried 4-1.

Discussion: Councilor Garratt expressed his concern about appointing people for a such a short term, as it could possibly alter the election.

Councilor Pogwizd Yes Councilor Burns Yes

Councilor Kessler Yes Councilor Tidey Yes Councilor Garratt No

Ann Vileisis raised her right hand and recited the oath of office in front of council and attendees.

4. Consent Calendar: August 18, 2022 minutes are not available to approve.

5. Citizens' Concerns:

Greg Thelen from the Planning Commission spoke on the planning applications recommended to Council that will be voted on today. He advised that Mr. Malone was not in attendance at the Planning Commission meeting where votes were taken, and he hopes he is in attendance today.

4 Teresa Kolibaba, Port Orford resident, wonders about a conflict-of-interest that planning
5 applicant Mr. Malone might have in the position due to influence regarding the golf course.
6 She speaks of the Historic Commission under the control of the Planning Commission. She is
7 concerned about control and ordinance compliance.

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9 Ms. Melton-Kopalchua, local resident, lives across from the wetlands. She wonders when the
10 project of rebuilding will begin. She noted the breezeway has been closed for safety reasons.

11 12 **6. Departmental Reports:**

13 **a. Public Works:** A written report has been provided to councilors by Jon Isadore.

14 Progress has been made on the Coast Guard pump skid. There is not enough power to
15 support the skid. Public Works is addressing that. The city is working with the vendor on
16 the electronic meters. Councilors are updated on the wastewater repairs. After
17 examination of the grit system, problems were identified, and repairs are being made.

18 **b. Administration/Financial Report:** CA Ginsburg reviewed open positions and lack of
19 progress. Advertisement suggestions were made. Job descriptions were clarified. CA
20 Ginsburg reported on student career day. Volunteers to showcase their careers are
21 encouraged. Mayor Cox attended an emergency meeting regarding informing the public
22 on water conservation. CA Ginsburg updated the financial report and commented on the
23 audit. Councilor Burns suggested considering household numbers when setting water
24 curtailment limits.

25 **c. Planning:** CA gave an update. A planner has not yet been accepted.

26 **d. Fire District:** Councilor Garratt has no addition information.

27 **e. TLT:** No additional information.

28 **f. Watershed:** Councilor Vileisis agreed to become the liaison for the watershed. Linda
29 Tarr gave a report on the success of the listening session about the fire prevention and
30 gorse eradication process that was held at the fire station. She reported on the importance
31 of showing county commissioners, DEQ, state representatives, etc. the Hubbard Creek
32 reservoir, which is going to happen on the 22nd. Ms. Tarr is happy with the MOU with
33 CCD to assist with the watershed grants.

34 **g. Port:** Mayor Cox reported the dredge is running. They are progressing with the crane
35 replacement.

36 **h. Parks:** Councilor Tidey reported two events coming up in October; a cross-country meet
37 at Buffington Park October 12 and a disk golf tournament October 29 to help fund the
38 city playground.

39 **i. Emergency Management:** Councilor Burns reported the committee is working on the
40 education part of the plan. He is working with Oregon State Parks to possibly create a
41 relationship with them.

42 **j. School:** Councilor Kessler reported the school district is deep in conversation whether to
43 hire locally or outside the local area and whether the superintendent position will be
44 parttime or fulltime.

45 **k. Main Street:** Councilor Burns reported Main Street is still working on daycare. Plans
46 have been received on the City Hall landscape. They are waiting for the water
47 curtailments to be discontinued so he can water plants in the landscaping. Brochures for
48 new businesses have been received. The homeless taskforce is moving along and are
49 developing a plan for presentation to the community and council.

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7. Old Business

a. Historic Commission Ordinance: Councilor Burns moved for the city council to adopt Ordinance 2023-01 amending Ordinance 2012-06 Historic Preservation in one meeting with both readings by title only on this date with Councilor Kessler as second. ***Motion carried 6-0.***

Discussion: Councilor Pogwizd clarified that property owners are not required to have their property listed and have the right to not be in the magazines and brochures. That is affirmed. The details are clarified by Legal Counsel Kudlac. The commission creates the list, but in order for the property to become a landmark, the property owner has to sign an application stating they wish to become a landmark. Without the application the property order does not become a landmark.

Councilor Pogwizd *Yes* ***Councilor Burns*** *Yes* ***Councilor Vileisis*** *Yes*
Councilor Kessler *Yes* ***Councilor Tidey*** *Yes* ***Councilor Garratt*** *Yes*

President Pogwizd gave the first reading of the ordinance by title.
Councilor Burns moved for the City Council to adopt Ordinance 2023-01 amending Ordinance 2012-06 Historic Preservation and approve the first reading by title only and continue with the second reading by title only this date with Councilor Kessler as second. ***Motion carried 6-0.***

Discussion: None.

Councilor Pogwizd *Yes* ***Councilor Burns*** *Yes* ***Councilor Vileisis*** *Yes*
Councilor Kessler *Yes* ***Councilor Tidey*** *Yes* ***Councilor Garratt*** *Yes*

Councilor Burns moved for the City Council to adopt Ordinance 2023-01 amending Ordinance 2012-06 Historic Preservation with Councilor Kessler as second. ***Motion carried 6-0.***

Discussion: None.

Councilor Pogwizd *Yes* ***Councilor Burns*** *Yes* ***Councilor Vileisis*** *Yes*
Councilor Kessler *Yes* ***Councilor Tidey*** *Yes* ***Councilor Garratt*** *Yes*

b. CCD MOU for Grant Services: Councilor Kessler moved to approve the MOU between CCD and the City of Port Orford for their Grant Services with Councilor Pogwizd as second. ***Motion carried 6-0.***

Discussion: Brandi, Community Development Specialist from CCD is in attendance to address questions and comments. Brandi clarified the funds available and their uses. A general MOU can be written instead of a grant specific MOU. Council will need to review the master plan and organize the projects in priority.

Councilor Pogwizd *Yes* ***Councilor Burns*** *Yes* ***Councilor Vileisis*** *Yes*
Councilor Kessler *Yes* ***Councilor Tidey*** *Yes* ***Councilor Garratt*** *Yes*

Councilor Burns moved to extend the council meeting with Councilor Kessler as second. ***Motion carried 6-0.***

Discussion: None.

Councilor Pogwizd *Yes* ***Councilor Burns*** *Yes* ***Councilor Vileisis*** *Yes*
Councilor Kessler *Yes* ***Councilor Tidey*** *Yes* ***Councilor Garratt*** *Yes*

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8. New Business:

a. Planning Commissioner Appointments for Michael Malone, Sara Lovendahl, Jennifer Head. Councilor Pogwizd moved to approve Jennifer Head, Sara Lovendahl and Michael Malone to be appointed to the Planning Commission with Councilor Kessler second as second. *Motion carried 5-1.*

Discussion: Councilor Burns would like to meet Michael Malone prior to appointment. CA Ginsburg has met him. Planning commissioners did recommend to council the appointment of all applicants.

*Councilor Pogwizd Yes Councilor Burns Yes Councilor Vileisis Yes
Councilor Kessler Yes Councilor Tidey No Councilor Garratt Yes*

b. Code Enforcement: CA Ginsburg spoke with code enforcement of Curry County, who will enforce codes within the city limits following Port Orford codes and requests. It is suggested to begin with one or two days per week. Curry County Code Enforcement will address complaints and follow up with enforcement in a manner accepted by the city. There is a fee included. Fee reimbursement by violators is discussed. Legal Counsel Kudlac advised the contract would have to include the enforcement officer attending municipal court appearances. She advised code enforcement officers in other jurisdictions work well for those jurisdictions. Councilor Garratt suggested addressing old ordinances and updates as they come up with the code enforcement officers. Councilors agree by consensus to pursue a contract with Curry County Code Enforcement.

9. Considerations:

Citizen:

Teresa Kolibaba addressed the water bill distribution. She has to go to the City Hall to get her bill. She complained that the City Council meeting is not always posted at the post office. She suggested high school students to upgrade the virtual attendance system.

Mr. Clay complains that the meetings are not posted properly to the community. He asked to read proclamations for community awareness. Proclamations on suicide prevention and bully prevention were read by Mr. Clay.

Staff: None.

Councilor: Councilor Vileisis expressed her appreciation to Carolyn LaRoche for her years of service. She updated the situation with the county on the changed zoning, watershed, and vacation rental cap in the Urban Growth Boundary . The county is not receptive.


Mayor: Mayor Cox shared an email asking the city to honor a day for an individual who has helped the city. This will be considered next month. A workshop regarding prioritizing and master plan is scheduled.

10. Future Meetings:

4 **Thursday, October 20, 2022, Regular Council Meeting 5:30, hybrid.**
5 **Wednesday, October 5, 2022, Workshop 5:30, hybrid.**

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7 **Adjourn:** There being no further business, Mayor Cox Adjourned the meeting at 8:20 p.m.
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11 Attest:

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15 _____
16 Mayor, Pat Cox



City Recorder, Jessica Ginsburg